

# Beacon Camera Club Bye-Laws

## Membership

### Full Members

1. Full members are entitled to attend all Club meetings, enter all Club competitions, vote at Club meetings, and participate in the Club's online Forum.

### Prospective Members

2. Prospective members are welcome to attend meetings and shall pay a visitor fee for each meeting attended. A Prospective Member may attend for up to three visits during any 12 month period before deciding whether to join as a Full Member. Prospective members may not vote at Club meetings.<sup>1</sup>

### Student Members

3. Student Members are Full Members who are in full-time education.

### Junior Members

4. At the discretion of the Chairman, persons under the age of 18 may join the Club. Junior Members may attend Club meetings, and enter Club competitions, but may not vote at Club meetings.

### Honorary Members

5. The Club shall have the power to award Honorary Membership for exceptional service to the Club to any Full Member at a General Meeting. Honorary members are entitled to all of the benefits of Full Membership, so they may attend all Club meetings, enter all Club competitions, vote at Club meetings, and participate in the Club's online Forum. An Honorary Member shall not be required to pay a subscription.

### Subscriptions

6. Subscriptions shall be agreed at a General Meeting.
7. Different subscriptions may be set for each of the following:
  - Single Members
  - Joint Members (two or more Full Members residing together at the same address)
  - Student/Junior Members
8. At its discretion the Committee may set a subscription for an individual that is different from the subscription charged to Full Members.
9. Subscriptions are payable annually on the anniversary of joining unless otherwise agreed with the Membership Secretary.

### Committee

10. The Committee shall consist of no fewer than 6 Trustees, including
  - Chairman
  - Secretary
  - Treasurer.
11. The remaining Trustees shall take on roles to include, but not limited to the following:

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<sup>1</sup> A carer who accompanies a Club member to a Club event to allow the member to attend will not be charged a prospective membership.

- Membership Secretary
  - Club Competition Secretary
  - External Competition Secretary
  - Programme Secretary
  - Summer Programme Secretary
  - Press & Publicity
  - Club Webmaster
  - Members' Representative.
12. If a Trustee resigns from the Committee other than at the AGM, then the Committee may co-opt a Full Member to the Committee to replace them until a replacement is elected at a General Meeting, provided that no more than one third of the Committee members shall be co-opted.
  13. In order to provide continuity to the Committee, if the retiring Chairman is not re-elected, then he/she is invited to serve on the Committee for a further year.
  14. The Committee shall meet at least three times a year.
  15. At their first meeting, the Committee shall elect a Vice-Chairman from among their number.

## **Finance**

16. The Financial Year of the Club shall run from 1st March to 28th February. At the close of the Financial Year the Accounts shall be drawn up by the Treasurer and audited in accordance with the requirements of the Charity Commission. This shall be laid before the membership at the AGM.
17. The Club's finances must be managed in line with the Club's Financial Policy.

## **General Meetings**

1. The date of the Annual General Meeting (AGM) shall be during the months of April to May. The Committee shall present an Annual Report to the AGM.
2. Any provision contained in these bye-laws may be amended by a resolution passed either by the Trustees or by a simple majority of the members present and voting at a General Meeting.