



**BEACON
CAMERA
CLUB
Malvern**

**UK Reg. Charity
1183689**

The New General Data Protection Regulations - May 2018

Beacon Camera Club Data Management and Protection Policy

Beacon Camera Club ('the Club') is established with the objects set out in its constitution and is a data controller within the UK.

The personal information referred to in this Policy may include name, contact details, service records, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of the Club.

Any person wishing to verify the information held by the club may apply to the secretary.

The Club collects and holds personal data about:

1. The Committee, other appointees, and its members. This information is held as
 - (a) part of the database accessed by the Club web forum (this data not being available for access by members);
 - (b) by the competition entry management system used by the committee;
 - (c) as a central spreadsheet of details used by the Club's committee, stored in a 'committee only' section of the Club's web forum and
 - (d) by the membership secretary who is the manager of the spreadsheet.
2. Others necessary for the conduct of the business of the Club
3. Photographers as the creators of images used in the activities of the Club
4. Photographers and others from outside the Club who may enter the Club's competitions from time to time

The information described above may be used in the publication of catalogues, results, awards, or other publicity either hard copy or web-based related to the Club's objects.

The Club may retain historical archives for example but not limited to, records of meetings, handbooks, catalogues, awards and other event results.